

GOVERNING BODY

Ref No. LNCP/GB/2021-/01

Date: 22/01/2021

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The H. K. Kalchuri Education Trust Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To constitute various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the Director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal etc.

The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Director of the institutions, who is the members Secretary, shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at least a week in advance. Directors shall be responsible for preparing the minutes of the meeting.

GOVERNING BODY

Composition:

S.No	Name	Designation	Position
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Trust Nominee
4	DTE's Nominee	Member	DTE's Nominee
5	RGPV Nominee	Member	RGPV Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Govind Nayak	Member	Faculty Representative
8	Dr. Akhlesh Kumar Singhai.	Director & Ex-Officio Member Secretary	Director

Frequency of Meeting: Twice in a year



Director

& Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Govind Nayak, Faculty Representative
6. Prof. Deepti Jain, RGPV Bhopal, University Nominee
7. Prof. Suman Ramteke, RGPV Bhopal, University Nominee
8. Prof. Alok Choubey, Professor, UIT,RGPV, Bhopal, DTE Nominee

Ref. No.: LNCP/GB/2021-22/02

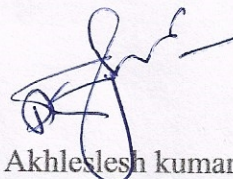
Date: 01/05/2021

Notice of GB Meeting No.1 of 2021

The meeting of GB, Meeting No.1 of 2021 will be held on 08-05-2021 in the Board Room of the College at 10 a.m.

1. Confirmation of minutes of GB meeting No. 2 of 2020
2. To discuss RGPV results of Dec 2020 examination
3. To discuss the budget of Session July 2021-22
4. To discuss academic activities in the College
5. To discuss extracurricular activities in the College
6. To discuss about infrastructural development and miscellaneous issues
7. Given information about requirement
 - (a) Equipment, Glassware, Chemicals,
 - (b) Staff Teaching and Non Teaching
 - © Books

Please make it Convenient to attend the meeting



Dr. Akhlesh Kumar Singhai

Director & Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Govind Nyak, Faculty Representative
6. Prof. Deepti Jain, Director, SOPS, UTD, RGPV, Bhopal RGPV Nominee
7. Prof. Suman Ramteke, Professor, UTD, RGPV, Bhopal RGPV Nominee
8. Prof. Alok Choubey, Professor, UTD, RGPV, Bhopal, DTE Nominee

GOVERNING BODY

Ref. No.: LNCP/GB/2021-22/03

Date: 08/05/2021

Minutes of Meeting

Minutes of the meeting of the Governing Body No.1 of 2021 of Lakshmi Narain College of Pharmacy Bhopal held at 10.30 A.M on 08-05-2021, in the Board Room Dr. Akhlesh Kumar Singhai warm welcomed all the members of the committee. .

Members, Co-opted members attended:

Sr. No	Name of Member	Designation	Position
1	Shri J. N. Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice-chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. Ashok Kumar Rai	Member	Staff Representative
5	Dr. Govind Nayak	Member	Faculty Representative
6	Dr. Akhlesh Kumar Singhai	Director & EX-Officio member secretary	Director

Welcome Address and Introduction of the Members

Dr. Akhlesh Kumar Singhai welcomed the Members of the Governing Council, two member RGPV University and DTE Nominees were absent

Agenda No. 1. COVID-19 Advisory: All officials present were advised to disseminate precautionary and preventive measure to be taken to keep oneself and all safe and protected against COVID-19 pandemic. Everyone to follow guidelines on COVID-19 Avoid all kind of meeting and gathering

Agenda No. 2 Confirmation of minutes of GB meeting No. 2 of 2020, The minutes and action taken report of the said GB were noted and confirmed

Agenda No. 3. . Induction Program

Members discuss for Induction program for newly admitted Students so that they can aware about college, Policies, rules and regulations as well as Examination pattern of Pharmacy

Agenda No:4 . Conduct of University Examination July 2021:

The semester examination for the even semester of Jan-June 202 ended in July 2021. The examinations for various semester starting from first week of June 2021 for B. Pharm. and M. Pharm. courses. The preparations had meticulously done to conduct all the examinations. The point was noted

Agenda No:5 . . Placement of 2020 pass out Students: Members were discussed on placement of 2022 pass out data and review.

Agenda No:6 . Meritorious Award Scheme

Members also discuss that for meritorious student award should be given Committee are also decided to encourage students and faculty to publish papers in Scopus-indexed Journal

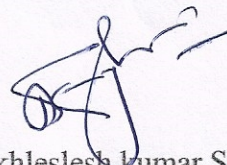
Agenda No:7 . Result Analysis of Dec 2020 Examinations:

The results of Dec 2022 had been compiled and were placed for kind perusal of the committee. They are analyzed with the class teachers and students and discussed with them for improvement. The Committee members had perused through the results and suggested to go all out, work hard and motivate students and faculties to improve. Member secretary had assured for the same

Agenda No:8 Budget discussion for the year 2021-22:

Member secretary discussed the budget for the financial year 2021-22

Dr. Akhlesh Kumar Singhai thanked all the members for their enlightened and insightful suggestions through their active participation.



Dr. Akhlesh Kumar Singhai

Director & Ex-Officio Member Secretary

GOVERNING BODY

Action Taken Report of GB Meeting 2 of 2020-21

Agenda No.	Items	Discussion	Approval/Conclusion
1	Confirmation of minutes of GB Meeting No. 2 of 2021	The action taken were discussed	Approved
2	Conduct of University Examination June 2022	Were apprised	Noted and approved
3	<p>General information regarding academic activities in the college.</p> <p>Commencement of B.Pharm 8th Semester 27/01/2021</p> <p>Commencement of B.Pharm 6th Semester. 12/03/2021</p> <p>Commencement of B.Pharm 4th Semester. 17/02/2021</p> <p>Commencement of B.Pharm 2nd Semester. 12/02/2021</p> <p>Seminar, Expert Lectures and Industrial Visit</p> <p>Recruitment of Teaching and Non-Teaching staff</p> <p>Library Information</p>	Were discussed and Appreciated	Approved
4	General information regarding extracurricular activities in the college.	Were discussed and Appreciated	Approved
5	<p>General information regarding infrastructure development and miscellaneous.</p> <p>(a) Implementation of new fee structures.</p> <p>(b) Budget utilization of 2020-21</p>	Were discussed and Appreciated	Approved

